

# SOP for Mask Utilization

*PPEs like surgical masks and N-95 should be worn properly.*

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## Surgical mask

### Health professionals:

- All health care professionals should wear surgical masks properly
- Masks should cover nose, mouth, lower jaw and facial hair
- Use strings when donning and doffing; do not touch the front part of the mask
- Always apply the inner part of the Mask to mouth. Do not put the outer side of the Mask to Mouth.
- Wear mask during all times of their screening tasks
- When re-using disposable masks ensure that the masks are clean, intact and dry.
- Make sure to change masks daily
- Always make sure to use one side of the mask, do not touch the front part of the mask
- Immediately dispose of masks if they are dirty, wet, tired or worn-out
- Immediately dispose after caring for suspected patients

### Others (could be patients or individuals)

- Wear mask during all times of their precaution periods
- Use strings when donning and doffing; do not use front surfaces
- When re-using disposable masks ensure that the masks are clean, intact and dry
- Do not leave used masks unattended, store out of reach of others
- Do not share masks among quarantined/suspected individuals
- Burn the mask when change or finish the recommended periods

## N-95 Respirator use

- Should only be used by health care professionals who perform aerosol generating procedures. Such as tracheal intubation, noninvasive ventilation, tracheotomy, cardiopulmonary resuscitation, manual ventilation before intubation, and bronchoscopy.
- When re-using N95 respirators ensure that the masks are clean, intact and dry
- Consider use of a cleanable face shield or a surgical mask over an N95 to reduce surface contamination

### When to discard N-95 Mask

- Discard N95 respirators after aerosol generating procedures
- Discard N95 respirators contaminated with respiratory or nasal secretions
- Discard N95 following close contact with, or exit from, intensive or aerosol generating procedure.
- Discard any N95 that is obviously damaged or becomes hard to breathe through
- Ensure proper disposal of N95 masks

